

Scottish Touch Club Development Programme

Sample Junior Season Programme

It is good practice to plan for the future. To plan when they want to run activities and when they need to start organising them.

This sample season programme provides an indication of clubs good practice in identifying what planning is required to run a club. By using this sort of tool, the club is able to identify what activity they want to run and when the planning needs to take place to ensure there is enough time to successfully plan the event. This can be done for the club as a whole or for different sections of the club; Senior, Youth, Volunteers, Social and meetings. This example is for the junior club activity only.

Month	Planning	Activity
Aug/Sep/Oct	<ul style="list-style-type: none"> Season Planning Plan Junior skills camp with RA Plan Coaching courses and refereeing courses Plan school Festival with RA and/or STA and send out invites Plan Junior Skills camps with RA Plan Coaching delivery and year planner of sessions both Regional and Club Design posters and flyers Revise club registration forms and processes Update CP policy and practice – plan CP procedures for season 	Meet Active Schools staff, identify cluster schools and activities, meet school staff, plan delivery in summer term, apply for funding Plan and organise winter training sessions across club Book venues for indoor training Advertise sessions Notify members of restart of Junior section Invite parents to be involved Give out information on winter training sessions and regional opportunities Distribute posters and flyers to schools CP workshops identification and paperwork prep
November	<ul style="list-style-type: none"> Plan a welcome back social Organise Fundraising event Plan Christmas social for players and parents 	Attend RA meetings Pre-season Open Day/Bring a Chum Day Welcome back social Community Coaching Award runs for parents, volunteers, Masters, ASC staff CP workshops Completion of all participant registration forms Training starts Regionals skills camps start Run Fundraiser theme night



December	<ul style="list-style-type: none"> • Link with RA on Youth selection dates and trials for Regional and National selection • Prepare and gather information for Newsletter • Finalise school letters, information for Festival and coaching dates within the schools • Plan parent rota for New Year • Identify coaches/volunteers for Cluster coaching delivery 	<p>Attend STA Youth Development workshops Attend STA AGM Have Christmas party Send out information on representative trials and selection Distribute New Year training schedules both regional and club Give out parent rota for New Year start back Order kit for volunteers and coaches</p>
January/Feb	<ul style="list-style-type: none"> • Plan Easter Coaching camps • Plan Festival arrangements with STA, schools • Distribute letters to schools • Plan League entries and team selections • Plan Valentines Social • Plan parents/volunteers rota for trials • Plan mentors roles for trials 	<p>Attend RA meetings New Year welcome back session Training starts Regional training skills camps continue Level 1 Coaching Award runs Level 2 Coaching Award runs Training Valentines social</p>
March	<ul style="list-style-type: none"> • Finalise all arrangements for cluster schools coaching and delivery • Prepare Newsletter/social media for leagues • Selection for League teams and tournaments 	<p>Training outdoors starts Representative Trials Send final details into schools and confirm coaches, dates, times for delivery and links to Festival/tournaments Parents and volunteers Thank you social Deliver Coaching in Cluster Schools</p>
April	<ul style="list-style-type: none"> • Plan parents/volunteers rota for leagues and tournaments 	<p>Outdoor training Deliver Coaching in Cluster schools Easter Coaching Camps</p>
May	<ul style="list-style-type: none"> • Finalise details for Schools Festival • Organise parents/volunteers rota for Festival • Plan June BBQ social 	<p>Leagues start Outdoor training Deliver Coaching in Cluster schools</p>
June	<ul style="list-style-type: none"> • Prepare assessment sheets for player feedback and systems • Plan Club Awards • Plan with RA for Youth Nationals and selection and junior divisions 	<p>Schools Festival Leagues STS Tournaments Club Training BBQ Social</p>
July	<ul style="list-style-type: none"> • Plan parent rota and volunteer/mentors for Nationals • Plan Club Awards night and social 	<p>League runs STS Tournaments Club training</p>

